

AGENDA FOR SPECIAL GENERAL BODY MEETING OF THE DOON SCHOOL OLD BOYS' SOCIETY, TO BE HELD AT THE MULTI-PURPOSE HALL OF KAMLADEVI COMPLEX, INDIA INTERNATIONAL CENTRE, 40 MAX MUELLER MARG, NEW DELHI 110003, ON THURSDAY, MAY 23, 2019, AT 6.00 PM.

A. PROPOSED CHANGES IN THE MEMORANDUM OF ASSOCIATION

1. NAME

The name of the Society is the Doon School Old Boys' Society.

Change Recommended:

*The name of the Society is **The** Doon School Old Boys' Society.*

2. REGISTERED OFFICE

Registered office of the Society is situated at The Doon School, Dehra Dun 248001 for the time being, or at a place to be decided from time to time by the Executive Committee.

No Change Recommended

3. OBJECTS

The objects or objectives, motto and vision of the Doon School Old Boys' Society are derived from the words of Mr. A.E. Foot – School's first Headmaster and the Society's first President, who said that “..... *the boys should leave The Doon School as members of an aristocracy, but it must be an aristocracy of service inspired by the ideals of unselfishness, not one of privilege, wealth or position.*” Hence, the motto of the Doon School Old Boys' Society – “An Aristocracy of Service” and its vision – “To foster fraternity amongst Old Boys, support School and serve society”.

Change Recommended:

*The objects or objectives, motto and vision of **The** Doon School Old Boys' Society are derived from the words of Mr. A.E. Foot – School's first Headmaster and the Society's first President, who said that “.....the boys should leave The Doon School as members of an aristocracy, but it must be an aristocracy of service inspired by the ideals of unselfishness, not one of privilege, wealth or position.” Hence, the motto of **The** Doon School Old Boys' Society – “An Aristocracy of Service” and its vision – “To foster fraternity amongst Old Boys, support School and serve society”.*

- (a) To further camaraderie between the Old Boys of the School and with **the** Doon School itself:

*Change Recommended: the Doon School to become **The** Doon School*

- (b) To assist each other in furthering the aims and objects (objectives) of the institution:

- (c) To encourage the Old Boys to take an active and abiding interest in the work and success of **the** Doon School in keeping with the ideals of the School:

*Change Recommended: the Doon School to become **The** Doon School*

- (d) To promote friendly relations between the Old Boys, the present boys and the Staff (teaching and non-teaching, past and present) of the School and in this regard to also

render assistance, financial and/or otherwise, to former teachers and/or members of the staff of **the** Doon School in accordance with the decisions taken by the Executive Committee from time to time:

*Change Recommended: the Doon School to become **The** Doon School*

- (e) To endeavour to live up to the motto of **the** Doon School - 'Knowledge is light' and to the Society's own motto – "An Aristocracy of Service".

*Change Recommended: the Doon School to become **The** Doon School*

- (f) To establish a bond of union among old boys and between them and The Doon School, to foster a spirit of comradeship, to promote co-operation and to extend mutual help to the old boys of the school:
- (g) To organise and develop activities in areas of cultural, social, economic and educational fields, to keep alive the spirit of devotion to the pursuit of excellence in all the above areas and more particularly towards education and human resource development:
- (h) To help, encourage and assist the spread of education and to render assistance, award scholarships/bursaries to deserving students and for this purpose to take all steps as may be necessary:
- (j) To help in finding avenues of employment or occupation and in acquiring facilities for technical, vocational and professional training to students in India:
- (k) To create, associate, or co-operate with any other Society or Association having the same or similar objects in such manner and to such extent as may be desirable and possible:
- (l) To sponsor, promote and organise schemes for the protection of ecology and environment as well as total life support systems for nature and its conservation as well as for the promotion of arts and crafts, sports and activities connected therewith:
- (m) To organize workshops, seminars through members of the Society in different parts of the country for educating and upgrading awareness of the general public to issues related to nature and national resources in order to highlight the dangers of environmental degradation and pollution. To promote public participation for preserving the national eco and life support systems of nature:
- (n) To promote, sponsor, encourage schemes and projects and focus public attention on issues related to the preservation of our national heritage in all fields as well as to high light the responsibility of the present generation in this regard and their accountability to the future generations:
- (o) To extend the experiment of The Doon School towards promoting national integration through the destruction of barriers of caste, creed, colour, race and regionalism by extending the same through the medium of the members of the Society on a larger national scale:
- (p) To provide leadership in promoting national integration by encouraging and supporting the spirit of adventure and discovery.

No Change Recommended in sub-points (f) to (p)

- 4. To carry out the aforesaid objects, the Society is empowered to do or to perform the following acts:
 - (a) To hold and manage all funds and gifts of land, property or endowments for the realisation of the objects (objectives) of the Society.
 - (b) To raise funds for the Society, and to borrow from banks, bankers or other persons, as and when necessary, on the security of moveable and immoveable property of the Society.

- (c) To purchase, take, lease or accept as gift or otherwise acquire any real or personal property and any rights therein or privileges attaching thereto, which are necessary or expedient.
- (d) To invest the funds and money of the Society on such terms and conditions as may be deemed expedient, and to operate upon the accounts of the Society with any bank, bankers or Corporate Societies. The funds of the Society shall be invested and deposited as per the provisions of the Income Tax Act, 1961.
- (e) To buy, sell, endorse, negotiate or transfer all government or other securities and to realize and collect interest, rent, dividend, bonus or profit on such securities or on other property of the Society, whether moveable or immovable.

No Change Recommended in 4 (a) – (e):

- (f) To do all such other acts or things as may be incidental or conducive to the attainment of any or all the objects mentioned herein above.

Change Recommended:

The entire point 4 of the Memorandum was moved to the Rules by the Registrar of Societies, Uttarakhand. The empowered Committee felt that it must be a part of the Memorandum, hence recommended to be brought back here.

- 5. In case of dissolution of the Society the assets of the Society shall be given to some other society formed for charitable purposes.
- 6. The names, addresses, occupations of members of the Governing Body to whom by Rules of the Society the management of its affairs is entrusted.

No Change Recommended in 5 & 6.

B. PROPOSED CHANGES IN THE RULES AND REGULATIONS

1. The Society shall be a body registered in the name of The Doon School Old Boys' Society.

No Change Recommended

2. MEMBERSHIP

Any Old Boy of **the** Doon School who was at the time of leaving the school a Prefect and/or a school colour awardee and/or had before leaving the **school** passed the Cambridge School Certificate Examination/Indian School Certificate Examination (ISC)/International Baccalaureate (IB) / any other school leaving examination and/or had completed three (3) full years at **the** Doon School has the right to be a Life Member of the Society, on payment of a life subscription as decided by the Executive Committee from time to time. To exclude or remove any such Old Boy from the Society a majority of the Committee must vote for his exclusion or removal, provided that any person so excluded or removed may appeal to the Members of the Society at the next Annual General Meeting when the question of his exclusion or removal shall be determined by a majority of those present voting openly. In addition to Old Boys who become Members of the Society by right of the above qualifications, any other boy who has studied at **the** Doon School may be elected as a Member of the Society at the Annual General Meeting.

Change Recommended:

*Any Old Boy of **The** Doon School who was at the time of leaving the **School** a Prefect and/or a school colour awardee and/or had before leaving the **School** passed the Cambridge School Certificate Examination/Indian School Certificate Examination (ISC)/International Baccalaureate (IB) / any other school leaving examination and/or had completed three (3) full years at **The** Doon School has the right to be a Life Member of the Society, on payment of a life subscription as decided by the Executive Committee from time to time. **Any Old Boy who had not completed three (3) full years but had completed two (2) full years at The Doon School shall have the right to apply to be an Associate Member of the Society. Such application for Associate Membership shall be considered by the Executive Committee which shall then decide as to whether to admit the said Old Boy as an Associate Member of the Society. If the Executive Committee decides to admit such Old Boy as an Associate Member, then the said Old Boy shall be admitted to the Associate Membership of the Society subject to payment of the full life subscription as then prevalent.** To exclude or remove any such Old Boy from the Society a **two thirds** majority of the **Executive** Committee must vote for his exclusion or removal, provided that any person so excluded or removed may appeal to the Members of the Society at the next Annual General Meeting when the question of his exclusion or removal shall be determined by a majority of those present voting openly.*

- (a) **Ex-officio Members:** The Headmaster of **the** Doon School, the School Captain, the Director-Alumni Affairs/Relations, shall while in office/holding the post, be ex-officio members of the Society:

*Change Recommended: the Doon School to become **The** Doon School*

- (b) **Associate Members:** Any master who had taught in the **school** for a period of 15 years and had become a Housemaster / Dean / Head of the Department would automatically become an Associate Member of the Society. For this, the Headmaster should forward the names of the concerned masters as and when they leave the **school**. Masters who had taught in the **school** for a period

exceeding five years would be considered for Membership by the Executive Committee on receipt of specific request from them. Masters who had taught for less than five years in the **school** would not be considered for Associate membership of the Society. However, the Committee shall have the power to elect as associates any ex-master of the **school**, who in the opinion of the Committee is likely to promote the interests of the Society but serving masters may not be so elected. Associate Members have no voting powers and may not hold office nor may they represent the Society in any way. Associate Members will not be required to pay the subscription or any other charges.

Change Recommended:

***Affiliate Members:** Any master who had taught in the **School** for a period of 15 years and had become a Housemaster / Dean / Head of the Department would automatically become an **Affiliate Member** of the Society. For this, the Headmaster should forward the names of the concerned masters as and when they leave the **School**. Masters who had taught in the **School** for a period exceeding five years would be considered for Membership by the Executive Committee on receipt of specific request from them. Masters who had taught for less than five years in the **School** would not be considered for Associate membership of the Society. However, the Committee shall have the power to elect as associates any ex-master of the **School**, who in the opinion of the Committee is likely to promote the interests of the Society but serving masters may not be so elected. **Affiliate Members** have no voting powers and may not hold office nor may they represent the Society in any way. **Affiliate Members** will not be required to pay the subscription or any other charges.*

*Explanatory Statement: Since it is proposed to induct Old Boys, who have spent more than two years but less than three full years in the School, as Associate Members, the current category of Associate Members, namely, ex-Masters, shall be referred to as **Affiliate Members**.*

3. **GENERAL BODY:**

All members of the Society mentioned in Rule No.2 shall form the General Body of the Society.

No Change Recommended:

4. **MEETING OF THE GENERAL BODY:**

- (a) The General Body shall meet at least once a year at **the** Doon School each year during the Founder's Day week to consider the progress made by the Society during the past year and to give such directions to the Executive Committee as may be deemed necessary.

Change Recommended:

*The General Body shall meet at least once a year **for an Annual General Meeting** at **The** Doon School each year during the Founder's Day week to consider the progress made by the Society during the past year and to give such directions to the Executive Committee as may be deemed necessary.*

- (b) The following business shall be transacted at an **Annual General Meeting**:

- (i) Confirmation of the minutes of the last annual general meeting.

*Change Recommended: Confirmation of the **Minutes** of the last **Annual General Meeting***

- (ii) To adopt the annual report of the President.

Change Recommended: To adopt the Annual Report of the President

- (iii) To approve the audited accounts.

Change Recommended: To approve the audited Statement of Accounts for the preceding Financial Year

- (iv) To pass the financial estimates (budget) for the ensuing year.
- (v) To examine any proposal duly approved by the Executive Committee.
- (vi) To elect members of the new Executive **committee.**

*Change Recommended: To elect members of the new Executive **Committee.***

- (vii) To conduct any other business with permission of the Chair.

- (c) Any member desirous of proposing any alteration in, or addition to, the **rules** of the Society or of bringing forward any resolution or of nominating any Old Boy for election to membership or any other person for election as an **Associate** shall give notice of such proposal, resolution or nomination to the Secretary not later than a date one calendar month before the Annual General Meeting. No alteration, addition, resolution or nomination shall be accepted unless the same be carried by at least two-thirds of the members present and voting at the ensuing Annual General Meeting or any adjournment of the same.

*Change Recommended: **Rules** in place of rules above and as an **Associate or Affiliate***

- (d) Special General Body Meeting:

- (i) The Secretary must upon being requested in writing by at least **20** members of the Society call a Special General Meeting of which at least 14 days' notice stating the object of the meeting shall be given.

Change Recommended:

*The Secretary must, upon being requested in writing by at least **100** members of the Society, call a Special General Meeting, of which at least 14 days' notice, stating the object of the meeting shall be given.*

- (ii) The venue of all Special General Meetings by whomsoever requisitioned shall always be held either at Dehra Dun or Delhi and at no other venue.

No Change Recommended:

- (iii) The quorum for all Special General Meetings shall be 25 members.

Change Recommended:

*The quorum for all Special General Meetings shall be **100** members.*

(iv) A Requisitioned meeting of the Executive Committee or of the General Body shall be dissolved, if a quorum is not attained, and a fresh requisition shall be essential for the next meeting.

NOTE: The above point (iv) is proposed to be added. If approved, this will automatically reconfigure the existing (iv) & (v) points below, as (v) and (vi), respectively.

- (iv). A Special General Meeting can also be requisitioned by the Collegium of Presidents under the signatures of at least 5 past Presidents for the purposes of Rule 5(5)(e) or in the alternative have the Executive Committee through at least 5 members convene a Special General Meeting postulated by Rule 5(5)(e).

Change Recommended:

A Special General Meeting can also be requisitioned by the Collegium of Presidents & Chairpersons (Collegium) under the signatures of more than 50% of the past Presidents/Chairpersons for the purposes of Rule 5(5)(e) or in the alternative have the Executive Committee through signatures of more than 50% of the members, convene a Special General Meeting postulated by Rule 5(5)(e).

- (v). The Executive Committee may for purposes other than those postulated by Rule 5(5)(e) also requisition a Special General Meeting in accordance with Rule 4(d)(i) & (ii) insofar as notice, venue and quorum are concerned.

Change Recommended:

*The Executive Committee may for purposes other than those postulated by Rule 5(5)(e) also requisition a Special General **Body** Meeting in accordance with Rule 4(d)(i) & (ii) insofar as notice and venue are concerned and as far as the quorum is concerned, the same shall be 35, as in the case of AGM.*

5. OFFICERS OF THE SOCIETY:

- (1) The officers of the Society shall consist of a President, a Vice President, a Secretary and/or Joint Secretary and/or Assistant Secretary and/or a Treasurer. The Secretary and/or Joint Secretary and/or Assistant Secretary and/or Treasurer need not be a member or members of the Society. The election/selection/appointment of all officers shall be ratified at the Annual General Meeting.

Change Recommended:

The officers of the Society shall consist of a President, a Vice President, a Secretary (by whatever name called, including Executive Secretary and/or Alumni Secretary) and/or Joint Secretary and/or Assistant Secretary and/or a Treasurer. The Secretary and/or Joint Secretary and/or Assistant Secretary and/or Treasurer need not be a member or members of the Society. The election/selection/appointment of all officers shall be approved at the Annual General Meeting.

- (2) Insofar as the election of the **President** and **Vice President** are concerned, while the Vice President will automatically be elevated to the post of President after he has served as Vice President for two years but the new incumbent to the post of Vice President shall be elected in the following manner: -

No Change Recommended:

- (a) The process for the election of the Vice President will be initiated by the 31st of January of the year in which the vacancy is to arise. Notice of the vacancy will be posted on the Society's website, sent by e-mail or other means of communication and published in the appropriate issue of the Rosebowl.

Change Recommended:

The process for the election of the Vice President will be initiated by the 31st of January of the year in which the vacancy is to arise. Notice of the vacancy will be posted on the Society's website, sent by e-mail or other means of communication.

(This portion is proposed to be eliminated – ‘and published in the appropriate issue of the Rosebowl.’)

- (b) Those individuals from amongst **the** DSOBS who wish to offer their candidature for the post of Vice President shall confidentially send their applications to the President of **the** DSOBS through any member of **the** DSOBS as a proposer and two other members of **the** DSOBS (from different age bands) as seconders. The proposer and the seconders shall be from each of three age bands prescribed for this purpose, namely, 40 years and below, 40 to 50 years and above 50 years. While forwarding the application of a prospective candidate, the proposer and the seconders shall briefly state as to why they feel that the candidate they recommend should be the Vice President of the Society. No other recommendation in favour of a prospective candidate apart from the one sent by/through the proposer and two seconders referred to above shall either be considered or given any weightage. The proposer and seconders of one candidate cannot nominate or recommend the name of any other candidate that year.

Changes Recommended:

In the above para, ‘the’ is proposed to be substituted by ‘The’

- (c) The applications shall be accompanied by the following, which should also reflect the key elements stipulated in Rule 5(2)(d), namely: -

- (i) A brief *Curriculum Vitae*.

No Change Recommended:

- (ii) The candidate’s contributions to **the** Doon School and **the** Doon School Old Boys’ Society in the past.

Change Recommended:

In the above para, ‘the’ is proposed to be substituted by ‘The’

- (iii) The candidate’s strengths and the areas in which he expects to contribute to **the** Doon School and **the** Doon School Old Boys’ Society and the society at large in general.

Change Recommended:

In the above para, ‘the’ is proposed to be substituted by ‘The’

- (iv) The candidate’s Vision Statement for four years and beyond.

Change Recommended:

*The candidate’s Vision Statement for **the Society for four years and beyond.***

- (v) The Batch or Class to which the candidate belongs.

No Change Recommended:

- (d) The following key elements are required in a candidate who offers himself for the post of Vice President, namely:

- i) He should have commitment to the objectives of the Society,
 - ii) He should be able to devote time to its functions,
 - iii) He should have a good standing in Society,
 - iv) He should have reached a certain level of achievement in his profession,
 - v) Membership of the Executive Committee of the Society would be desirable, though not mandatory, and
 - vi) He should be able to travel outside New Delhi to meet OBs and carry out the work of the Society in a suitable manner.
Provided that inability to [in the context of Rule 5(2)(d)(vi) above] shall not be considered as reason to debar an interested individual so long as between the President and Vice President, at least one of them is able to represent the Society outside New Delhi, as needed.
- (e) All applications in conformity with Rule 5(2)(b), (c) and (d) above shall be submitted on or before the 30th of June of the year the vacancy for the post of Vice President is to arise. This date will be prominently indicated in the notice prescribed by Rule 5(2)(a) above.
- (f) Once the nominations for the post of Vice President are received by the President, the President shall constitute a Committee to examine the applications and deliberate thereupon with the objective of arriving at a consensus to recommend one name for the Executive Committee to place before the House for approval at the Annual General Meeting.
- (g) The President shall constitute this Committee by the 15th of August of the year in which the vacancy arises.

No Change Recommended in 5(2)(d) – (g):

- (h) This Committee shall comprise of the President and the Vice President of the DSOBS. In addition, the Executive Committee will nominate one of its members to represent it on this Committee. The Chairman of the Board of Governors shall be requested to nominate one Old Boy Governor to be a member of this Committee. The President will also request ‘the Collegium of Presidents’ to nominate the immediate past President and three other past Presidents to join this Committee as members. Apart from the immediate past President, of the three other nominees of the Collegium of Presidents, two shall be in the age group of below 70 years while the third will be in the age group of 70 years and above. Apart from these eight members of this Committee, five members will be chosen from the three age bands of the DSOBS referred to in Rule 5(2)(b) above who volunteer to work for this Committee. Two (2) volunteers shall be selected from the age band of below 40 years; two (2) from the age band of 40 to 50 years and one (1) from the age band of above 50 years. Requests for such volunteers will also be posted on the Society’s website, sent by e-mail or other means of communication as also published in the appropriate issue of the Rosebowl by the last date of February of the year in which the vacancy arises.

Change Recommended:

*This Committee shall comprise of the President and the Vice President of **The DSOBS**. In addition, the Executive Committee will nominate one of its members to represent it on this Committee. The Chairman of the Board of Governors shall be requested to nominate one Old Boy Governor to be a member of this Committee. The President will also request '**the Collegium**' to nominate three past Presidents to join this Committee as members. Of the three nominees of the Collegium, two shall be in the age group of below 70 years while the third will be in the age group of 70 years and above. Apart from these seven members of this Committee, seven members will be chosen from the five age bands of DSOBS members, namely, one volunteer from the age band of up to 30 years, one volunteer from the age band of 30 to 40 years, two volunteers from the age band of 40 to 50 years, two volunteers from the age band of 50 to 60 years and one volunteer from the age band of above 60 years. Since the total number of members on this Committee is an even number, i.e. 14, in case of a tie in voting, the Vice President of The DSOBS shall have the casting vote.*

- (i) The names of such volunteers shall be received by 30th of June and placed in a sealed box. All applications by volunteers to serve on this committee shall be in writing and sent in electronic form, via email to the President's official email id (which is currently president@dsobs.net but may subsequently change) and copied to the Secretary's official email id (which is currently secretary@dsobs.net but may subsequently change). Any application sent to any other address apart from the President's and/or Secretary's official email address shall be treated as an invalid application. Only, in case, the applicant does not have an email id then the application shall be sent in writing to the President at the Secretariat address and not to the residential address of the President. In such cases, the applicant must also declare in this application that he does not have a valid email id. If sent by Registered Post, Courier, hand-delivery or other means (apart from electronic form), the application should be duly signed by the applicant. All applications sent by email must be from the applicant's own email address. All applications, whether in print or electronic form, shall clearly state the name of the applicant, his School number, House, year of passing, telephone numbers, both mobile & landline, postal address and e-mail address. On receipt of such applications but before being placed in a sealed box, the President/Vice President/Secretariat of **the** DSOBS shall scrutinize as to whether the applications were received by the due date, and whether the applicant has himself bonafide volunteered to serve on the committee and that the application has been received by the due date, shall place the name of such volunteer in the sealed box referred to above. Defective or incomplete application(s) or application(s) considered not to have been made bonafide by the applicant, shall not be placed in the box. The President/Vice-President/Secretariat shall have sole discretion in this regard which shall be final.

Change Recommended:

The seven volunteers to serve on this Committee, from the aforesaid five age bands of DSOBS members, shall be selected as follows:-

- i. The DSOBS database shall be utilized for the purpose of selecting such volunteers with each member being tagged with their batch year and date, month and year of birth. This database will be kept updated through The DSOBS website.*
- ii. This database shall be exported into Excel and used to create the aforesaid five age bands based on the date, month and year of birth of a member.*

- iii. *The President and/or the Vice President of The DSOBS will use the Excel RANDBETWEEN function to randomly select fifteen potential volunteers for every one volunteer required to serve on the Committee. For instance, since one volunteer is required from the age band of up to 30 years, the names of fifteen potential volunteers from this age band shall be selected at random using the Excel RANDBETWEEN function. On the other hand, since two volunteers are required for the age band of 40-50 years, thirty potential volunteers from this age band shall be selected at random using the RANDBETWEEN function.*
 - iv. *Once fifteen potential volunteers from the age band of up to 30 years, fifteen potential volunteers from the age band of 30-40 years, thirty potential volunteers from the age band of 40-50 years, thirty potential volunteers from the age band of 50-60 years and fifteen potential volunteers from the age band of above 60 years have been selected at random, the President and/or Vice President and/or the Secretariat shall write to each of the said potential volunteers enquiring as to whether they would be willing to serve on the Committee. In case a potential volunteer selected at random is an overseas volunteer, there would be a sixteenth potential volunteer on the presumption that an overseas volunteer may find it difficult to physically serve on this Committee in Delhi.*
 - v. *In case one or more potential volunteer(s) decline to serve on the Committee, the Excel RANDBETWEEN function shall be utilized in that age band or bands to select another volunteer in his/her place to replace the volunteer and similar enquiries will be made.*
 - vi. *Once all potential volunteers are in place, then one volunteer will be selected using the RANDBETWEEN function in an age group where one volunteer is required, and two volunteers shall be selected using the RANDBETWEEN function where two volunteers are required to constitute the seven members of the Committee.*
 - vii. *However, both rounds of the said selection process as postulated by sub-rules (iv) and (vi) shall be carried out within four weeks of each other with the first round being held on or before the 11th of July and the second round by or before the 11th of August, in the presence of the Executive Committee Members and other members of The DSOBS who wish to attend the selection process. For this purpose, a notice will go out to all members of The DSOBS, ten days in advance, intimating the dates and venues when the first and second rounds of selection would take place.*
- (j) At an Executive Committee meeting to be held by 15th of August of the concerned year, the President will, in the presence of the Executive Committee members, draw five names from the said box containing the names of volunteers. All members of the DSOBS will be at liberty to attend this meeting. The first name drawn from each age band will be selected for the Committee. Any vacancy caused by lack of volunteers from a particular age-band shall be filled in by a nominee to be decided upon by the serving President in consultation with the Collegium of Presidents. Any person whose relative, whether by blood or marriage, is a potential Vice-Presidential candidate shall automatically stand disqualified from being a member of such Committee. Similarly, any person who has been a proposer or a seconder of any candidate shall also stand disqualified from being a member of such Committee. Any person, apart from

the President and Vice President of **the** DSOBS, who has earlier been a member of this Committee shall also stand disqualified from being a member of such Committee for four years. Such Committee members shall also stand precluded from applying for the post of Vice President or Executive Committee member for a period of four years.

Change Recommended:

Any person whose relative, whether by blood or marriage, is a potential Vice-Presidential candidate shall automatically stand disqualified from being a member of such Committee. Similarly, any person who has been a proposer or a seconder of any candidate shall also stand disqualified from being a member of such Committee. Any person apart from the President and Vice President of The DSOBS who has earlier been a member of this Committee shall also stand disqualified from being a member of such Committee for four years. Such Committee members shall also stand precluded from applying for the post of Vice President or Executive Committee Member for a period of four years.

- (k) This Committee will on its constitution begin the process of examination of the details of the prospective candidates and deliberate on their suitability. During such deliberations, this Committee will be at liberty to ask any candidate or candidates for further information and/or data for further consideration as also request the candidate(s) to meet with the Committee informally to enable the Committee to understand the candidate(s) vision and suitability for the post.

Change Recommended:

This Committee will on its constitution begin the process of examination of the details of the prospective candidates and deliberate on their suitability. During such deliberations, this Committee will be at liberty to ask any candidate or candidates for further information and/or data for further consideration as also request the candidate(s) to meet with the Committee informally to enable the Committee to understand the candidate(s) vision and suitability for the post.

Additional Sub-Point (l) Recommended for insertion here:

(l) *During all deliberations of the Executive Committee in which the next Vice President is to be decided upon and/or during review meetings of the Executive Committee, the President's nominees on the Executive Committee and the Honorary Treasurer who are not elected members but are otherwise Members of the Executive Committee and/or Office Bearers of the Society will not have a vote though they can be present for such meeting. However, any Member of the Executive Committee who is himself a Vice Presidential Candidate must recuse himself from such meeting(s) and shall neither participate in nor be present during such deliberations nor shall he vote during such decision making.*

- (l) All proceedings and deliberations of this Committee shall remain confidential. To further ensure such confidentiality, the President will select one of the members of such Committee to act as the Secretary of the Committee.

No Change Recommended:

Should the 'Additional Sub-Point (l)' above be approved, this sub-point (l) will become sub-point (m)

- (m) After such deliberations, the Committee shall by 15th of September recommend one name to the Executive Committee for being placed before the House at the Annual General Meeting.

No Change Recommended:

Should the 'Additional Sub-Point (l)' above be approved, this sub-point (m) will become sub-point (n)

- (n) The name recommended by this Committee to the Executive Committee shall be considered at a meeting of the Executive Committee to be convened within two weeks of 15th of September and in any event by or before the 5th of October of the given year. The recommendation of the Committee will be reviewed by the Executive Committee and after consideration be placed before the **house** at the Annual General Meeting for approval by the House.

*Change Recommended: 'house' to be replaced by **House**.*

Should the 'Additional Sub-Point (l)' above be approved, this sub-point (n) will become sub-point (o)

- (3) The Vice President will serve a two-year term and will subsequently (automatically) assume the position of President for two years. Both the President and the Vice President shall serve in their respective positions for two years each without the requirement for re-election for the second successive year. The term of the President and the Vice President will end on the conclusion of the Founder's weekend of the year in which their two years term of office end and not at the conclusion of the AGM of **the** DSOBS held during that Founder's weekend.

Change Recommended:

*In the above para, 'the' is proposed to be substituted by '**The**'*

- (4) No person who has served as President of **the** DSOBS shall be entitled to ever apply again for the post of Vice President which would consequently lead him to once again becoming the President of **the** DSOBS.

Recommended Change:

*In the above para, 'the' is proposed to be substituted by '**The**'*

- (5)(a) All Presidents who have served the Society ('past Presidents') shall continue to act as mentors of the Society both individually and collectively.

Change Recommended:

*All Presidents who have served the Society ('past Presidents') **and Chairpersons of the Board of Governors of the IPSS** shall continue to act as mentors of the Society both individually and collectively.*

- (b) The past or former Presidents shall collectively be referred to as the 'Collegium of Presidents'.

Change Recommended:

*The past or former Presidents **and Chairpersons of the Board of Governors of the IPSS** shall collectively be referred to as the '**Collegium of Presidents & Chairpersons,**' or the '**Collegium.**'*

- (c) The serving President shall, during his term, also be part of the Collegium of Presidents and will be invited to attend all meetings of the Collegium.

Change Recommended:

The serving President and Chairperson of the Board of Governors of the IPSS shall, during their term, also be part of the Collegium and will be invited to attend all meetings of the Collegium.

- (d) The Collegium of Presidents should also endeavour to invite the serving Chairperson and past Chairpersons of the Board of Governors to such meetings of the Collegium of Presidents.

Change Recommended:

This sub-point is recommended to be eliminated as it has been addressed in (a) & (b) above.

- (e) All members of the Collegium of Presidents shall during their life time continue to be invitees to all Executive Committee meetings of the Society.

If the recommendation to eliminate sub-point (d) above is approved, then this sub-point (e) shall become sub-point (d)

- (f) The Society and the Secretariat shall make all facilities available to the Collegium including the facility of holding meetings at the Secretariat, assistance in communicating with the fraternity, secretarial assistance, providing them from time to time with all relevant information and documents which may be required by them to arrive at informed decisions in guiding the Society, particularly for the purposes prescribed by these Rules.

If the recommendation to eliminate sub-point (d) above is approved, then this sub-point (f) shall become sub-point (e)

- (6)(a) The serving President or Vice President can be requested to demit office if the Collegium of Presidents feels that the person(s) concerned is/are bringing the DSOBS and/or The Doon School to disrepute and his/their continuance in office is affecting the perception, reputation and/or goodwill of the DSOBS and/or The Doon School in the public mind.

Change Recommended:

- In the above, 'the' recommended to be replaced by 'The'.

- The Collegium of Presidents is recommended to be called the 'Collegium of Presidents & Chairpersons.' In short, this body may be referred to as the 'Collegium'
-The serving President or Vice President can be requested to demit office if more than 50% of the Collegium feels that the person(s) concerned is/are bringing The DSOBS and/or The Doon School to disrepute and his/their continuance in office is affecting the perception, reputation and/or goodwill of The DSOBS and/or The Doon School in the public mind.

- (b) In such eventuality, the Collegium of Presidents as a body shall call upon the Vice President and the Executive Committee (if the allegations are against the President) or the President and the Executive Committee (if the allegations are against Vice-President) or the Executive Committee (if the allegations are against both the President and the Vice President), to immediately meet with the Collegium of Presidents for an emergency meeting to call upon the concerned President or Vice President or both to immediately step down from office.

Change Recommended:

The Collegium of Presidents is recommended to be called the 'Collegium of Presidents & Chairpersons.' In short, this body may be referred to as the 'Collegium'

- (c) Pursuant to said meeting and on such request being made by the Collegium to the President or Vice President concerned, the said President or Vice President or both shall immediately demit office.

Change Recommended:

Pursuant to said Meeting where two-thirds of the Executive Committee is in agreement with the charge(s) made by the Collegium towards the President and/or the Vice President, or both, are concerned, the said President or Vice President or both shall immediately demit office.

- (d) The Collegium of Presidents in such eventuality can appoint a standby President or Vice President till a suitable candidate is appointed in place of the President and/or Vice President requested to demit office. In case it is the President who is asked to demit office, the Collegium of Presidents may request the serving Vice President to also act as the standby President. In case the person asked to demit office is the Vice President, the Collegium of Presidents can request the senior-most member of the Executive Committee to serve as the standby Vice President. In case both the President and Vice President are requested to demit office, then the Collegium of Presidents can either request the two senior-most Members of the Executive Committee to serve as President and Vice President or appoint such members of the Old Boy fraternity to serve as standby President and Vice President who in the opinion of the Collegium are fit to act as President and Vice President.

Change Recommended:

The Collegium of Presidents is recommended to be called the 'Collegium of Presidents & Chairpersons.' In short, this body may be referred to as the 'Collegium'

- (e) On the appointment of a standby President or Vice President or both, the Collegium will call upon the Executive Committee to convene an Special General **Body** Meeting of the Society (which SGM shall be chaired by a member of the Collegium) to inform the members of the developments including the reasons for their action and of the appointment of the standby President or Vice President or both as the case may be, so that the appointment of the said standby President/Vice President/both is/are **ratified** by the House till the election of the President/Vice President/both in consonance with these Rules.

Change Recommended:

To replace the term 'ratified' by 'approved.'

6. EXECUTIVE COMMITTEE:

- (1) The **management of the affairs of the Society**, its investments and the power of development, payment and disbursement of its funds and properties shall vest in the Executive Committee, which will consist of the President, the Vice President and not less than ten or more than twenty other members. All members (except the President's nominees) will be elected at the Annual General Meeting. The Executive Committee will comprise of the following representatives: -

Changes Recommended:

*The term '**management of the affairs of the Society**' is recommended to be mentioned in bold.*

*the Executive Committee, which will consist of the President, the Vice President, **Treasurer** and not less than ten or more than twenty other members.*

- (i) Age group 60 years and above will be represented by two members,
- (ii) Age group of 50 to 60 years will be represented by three members,
- (iii) Age group 40-50 years will be represented by four members,

No Change Recommended in 6 (1) (i) – (iii) above:

- (iv) Age group 30-40 years will be represented by five members,

Change Recommended:

*Age group 30-40 years will be represented by **three** members*

- (v) Age group 20-30 years will be represented by one member; and

Change Recommended:

*The Age group 20-30 years be referred to as **Age Group up to 30 years***

- (vi) In addition, each incoming President will have the option to nominate four persons as Executive Committee Members who shall not be required to be elected at the Annual General Meeting.

No Change Recommended:

- (2) Selection of new Executive Committee Members

Recommended Change:

*The term ‘Selection’ be replaced by ‘**Election.**’*

- (a) The process of **selection** of Executive Committee members will be initiated by the President by or before the 31st of January of the year in which the vacancies are to arise.

*Change Recommended: **election** in place of **selection***

- (b) All such vacancies will be posted on the Society’s website, sent out by e-mail or other means of communication **and also published in the appropriate issue of the Rosebowl.**

Change Recommended:

To remove the following part of the above ‘...and also published in the appropriate issue of the Rosebowl.’

- (c) Those individuals from amongst **the** DSOBS who wish to offer their candidature for being a member of the Executive Committee shall confidentially send their applications to the President of **the** DSOBS through any member of **the** DSOBS as a proposer and two other members of **the** DSOBS as seconders. The proposer and the seconders must be from the same age band (but not the same batch) as the candidate. The five age bands are below 30 years, 30 to 40 years, 40 to 50 years, 50 to 60 years and above 60 years. No other recommendation in favour of a prospective candidate apart from the one sent

by/through the proposer and seconders referred to above shall be either considered or given any weightage. The proposer or seconders cannot nominate or recommend the name of any other candidate that year.

Change Recommended:

In the above, 'the' recommended to be replaced by 'The'.

- (d) The proposer and the seconders along with their recommendations should also briefly state as to why the candidate they are recommending should be a member of the Executive Committee.

No Change Recommended:

- (e) The applications should be accompanied by the following: -

- (i). A brief *Curriculum Vitae*.

No Change Recommended:

- (ii). The candidate's contributions to **the** Doon School and **the** Doon School Old Boys' Society in the past.

Change Recommended:

In the above, 'the' recommended to be replaced by 'The'.

- (iii). The candidate's strengths and the areas in which he expects to contribute to **the** Doon School and **the** Doon School Old Boys' Society in particular, and the society at large in general.

Change Recommended:

In the above, 'the' recommended to be replaced by 'The'.

- (iv). What the candidate proposes or expects to achieve in four years should he be selected as a member of the Executive Committee.

No Change Recommended:

- (v). The Batch or Class to which the candidate belongs.

No Change Recommended:

- (f) All applications shall be received by 30th June of the concerned year.

- (g) On receiving all such applications by 30th June of the concerned year, the President shall constitute a Committee to examine the applications and deliberate thereupon with the objective of arriving at a consensus and recommend the name(s) of one or more candidates as vacancies permit for the Executive Committee to place before the **house** for approval at the Annual General Meeting. During this process of **selection**, the Committee may also request the candidate(s) to meet with this Committee informally to enable it to understand the candidate(s) vision and suitability for the post.

*Changes Recommended: **House** in place of 'house' above and **election** in place of selection above*

- (h) The President shall constitute this Committee by 15th August of the year in which the vacancy or vacancies arise.

No Change Recommended in 6 (2) (f) & (h):

- (i) This Committee shall comprise of the President and the Vice President of the DSOBS and two members of the Executive Committee as decided by the Executive Committee. The said two Executive Committee members shall be ineligible to apply for the post of Vice President for a period of four years thereafter. The Collegium of Presidents will also be requested by the serving President to nominate the immediate past President and two other members to this Committee. Apart from these seven members of this Committee, six others will be chosen from the five age bands referred to in Rule 6(2)(c) above. One (1) volunteer will be chosen from the age band of below 30 years, one (1) from the age band of 30 to 40 years, two (2) from the age band of 40 to 50 years, one (1) from the age band of 50 to 60 years and one (1) from the age band of above 60 years. Requests for such volunteers will be posted on the Society's website, sent by e-mail or other means of communication as also published in the appropriate issue of the Rosebowl by the last date of February of the year in which the vacancies arise.

Change Recommended:

*This Committee shall comprise of the President and the Vice President of The DSOBS and two members of the Executive Committee as decided by the Executive Committee. The Collegium will also be requested by the serving President to nominate two members to this Committee. Apart from these six members of this Committee, six others will be chosen from the five age bands referred to in Rule 6(2)(c) above. One (1) volunteer will be chosen from the age band of below 30 years, one (1) from the age band of 30 to 40 years, two (2) from the age band of 40 to 50 years, one (1) from the age band of 50 to 60 years and one (1) from the age band of above 60 years. **Since the total number of members of this Committee is an even number, i.e. twelve, in case of a tie in voting, the Vice President of The DSOBS shall have the casting vote.***

- (j) The names of such volunteers shall be received by 30th of June and placed in a sealed box. All applications by volunteers to serve on this committee shall be in writing and sent in electronic form, via email to the President's official email id (which is currently president@dsobs.net but may subsequently change) and copied to the Secretary's official email id (which is currently secretary@dsobs.net but may subsequently change). Any application sent to any other address apart from the President's and/or Secretary's official email address shall be treated as an invalid application. Only, in case, the applicant does not have an email id then the application shall be sent in writing to the President at the Secretariat address and not to the residential address of the President. In such cases, the applicant must also declare in this application that he does not have a valid email id. If sent by Registered Post, Courier, hand-delivery or other means (apart from electronic form), the application should be duly signed by the applicant. All such applications sent by email must be from the applicant's own email address. All applications whether in print or electronic form shall clearly state the name of the applicant, his School number, House, year of passing, telephone numbers, both mobile & landline, postal address and e-mail address. On receipt of such applications but before being placed in a sealed box, the President/Vice President/Secretariat of the DSOBS shall scrutinize as to whether the applications were received by the due date, and whether the applicant has himself bonafide volunteered to serve on the committee and that the application has been received by the due date, shall place

the name of such volunteer in the sealed box referred to above. Defective or incomplete application(s) or application(s) considered not to have been made bonafide by the applicant, shall not be placed in the box. The President/Vice-President/Secretariat shall have sole discretion in this regard which shall be final.

Change Recommended:

The six volunteers to serve on this Committee, from the aforesaid five age bands of The DSOBS members, shall be selected as follows.

- (i) The DSOBS database shall be utilized for the purpose of selecting such volunteers with each member being tagged with their batch year and date, month and year of birth. This database will be kept updated through The DSOBS website.*
- (ii) This database shall be exported into Excel and used to create the aforesaid five age bands based on the date, month and year of birth of a member.*
- (iii) The President and/or the Vice President of The DSOBS will use the Excel RANDBETWEEN function to randomly select fifteen potential volunteers for every one volunteer required to serve on the Committee. For instance, since one volunteer is required from the age band of below 30 years, the names of fifteen potential volunteers from this age band shall be selected at random using the Excel RANDBETWEEN function. On the other hand, since two volunteers are required for the age band of 40-50 years, thirty potential volunteers from this age band, shall be selected at random using the RANDBETWEEN function.*
- (iv) Once fifteen potential volunteers from the age band of up to 30 years, fifteen potential volunteers from the age band of 30-40 years, thirty potential volunteers from the age band of 40-50 years, thirty potential volunteers from the age band of 50-60 years and fifteen potential volunteers from the age band of above 60 years have been selected at random, the President and/or Vice President and/or the Secretariat shall write to each of the said potential volunteers enquiring as to whether they would be willing to serve on the Committee. In case a potential volunteer selected at random is an overseas volunteer, there would be a sixteenth potential volunteer on the presumption that an overseas volunteer may find it difficult to physically serve on this Committee in Delhi.*
- (v) In case one or more potential volunteer(s) decline to serve on the Committee, the Excel RANDBETWEEN function shall be utilized in that age band or bands to select another volunteer in his/her place to replace the volunteer and similar enquiries will be made.*
- (vi) Once all potential volunteers are in place, then one volunteer will be selected using the RANDBETWEEN function in an age group where one volunteer is required, and two volunteers shall be selected using the RANDBETWEEN function where two volunteers are required to constitute the seven members of the Committee.*
- (vii) However, both rounds of the said selection process as postulated by sub-rules (iv) and (vi) shall be carried out within four weeks of each other*

with the first round being held on or before the 11th of July and the second round by or before the 11th of August, in the presence of the Executive Committee Members and other members of The DSOBS who wish to attend the selection process. For this purpose, a notice will go out to all members, two weeks in advance, intimating the dates and venues when the first and second rounds of selection would take place.

- (k) At an Executive Committee **meeting** to be held by 15th August of the concerned year, the President will, in the presence of the Executive Committee members, draw six names from the box containing the names of volunteers. All members of **the** DSOBS will **also** be free to attend such meeting. The first name(s) drawn from the age bands of below 30 years, 30 to 40 years, 50 to 60 years and above 60 years shall be selected for the Committee. Similarly, the first two names drawn from the age group of 40 to 50 years shall be selected for this Committee. Any vacancy caused by lack of volunteers from a particular age-band shall be filled in by a nominee to be appointed by the serving President in consultation with the Executive Committee. If this Committee is one of even numbers e.g. ten (10) or eight (8) etc., the President of **the** DSOBS shall have the casting vote in case of a deadlock. Any person whose relative, whether by blood or marriage, is a potential Executive Committee candidate shall automatically stand disqualified from being a member of such Committee. Similarly, any person who has been a proposer or a seconder of any candidate shall also stand disqualified from being a member of such Committee. Any person, apart from the President and Vice President of **the** DSOBS, who has earlier been a member of this Committee shall also stand disqualified from being a member of such Committee for four years. Additionally, the said six Committee members shall be ineligible to apply for membership to the Executive Committee or for the post of Vice President for the next two years.

Change Recommended:

Any person whose relative, whether by blood or marriage, is a potential Executive Committee candidate shall automatically stand disqualified from being a member of such Committee. Similarly, any person who has been a proposer or a seconder of any candidate shall also stand disqualified from being a member of such Committee. Any person, apart from the President and Vice President of The DSOBS, who has earlier been a member of this Committee shall also stand disqualified from being a member of such Committee for four years. Additionally, the said six Committee members shall be ineligible to apply for membership to the Executive Committee or for the post of Vice President for the next two years.

- (l) The recommendation of the Committee will be reviewed by the Executive Committee and shall after consideration be placed before the House at the Annual General Meeting.

Change Recommended:

During all deliberations of the Executive Committee in which future Executive Committee Members are to be decided upon and/or during review meetings of the Executive Committee, the President's Nominees on the Executive Committee and the Honorary Treasurer who are not elected members but are otherwise Members of the Executive Committee and/or Office Bearers of the Society will not have a vote though they can be present for such meeting.

It is proposed to add Point 6.2(m): -

(m) The recommendation of the Committee will be reviewed by the Executive Committee and shall after consideration be placed before the House at the Annual General Meeting for approval by the House.

- (3) No person who has been an Executive Committee member within a period of eight years before the vacancy arises (unless the person was a President's nominee) shall be eligible to again apply for being a member of the Executive Committee.
- (4) Vacancies among officers or the Members of the Committee occasioned by death, retirement or refusal to serve shall be filled up in the same manner as prescribed by Rule 6(2) above.

Change Recommended:

Vacancies among Members of the Executive Committee occasioned by death, insolvency, criminal conviction, insanity, retirement or refusal to serve shall be filled up by the President. The President will select a member from the same age band as that of such member. (Also refer Rule 11)

- (5) The business of the Society may be transacted by correspondence.
No Change Recommended in 6 (3) & (5):

7. TERM OF AN EXECUTIVE COMMITTEE MEMBER:

The term of every Executive Committee member shall be for a maximum of four consecutive years. Every Executive Committee member shall in the first instance serve for a term of two years but shall be eligible for re-election for another term of two years, to serve a combined maximum consecutive term of four years.

No Change Recommended:

8. POWERS AND RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE:

- (a) To manage the funds under its control and apply its income for attaining the objects of the Society.
- (b) To constitute separate sub-committees by whatever names called, for the management of the funds under the control of the Society, and for any other purpose as may be considered necessary.
- (c) To accept on behalf of the Society, bequests, donations, grants and transfer of properties from the public, Societies or institutions for attaining the objects of the Society.
- (d) To enter into, vary, carry out, confirm and cancel contracts on behalf of the Society.
- (e) To appoint a Secretary and/or Joint Secretary and/or Assistant Secretary and/or Treasurer.
- (f) To invest any money belonging to the Society, with such banks and other institutions as it may think fit from time to time, and to authorise the President, Vice President and Secretary/Joint Secretary/Assistant Secretary/Treasurer to jointly operate such accounts under the joint signatures of either the President & Vice President or President & Secretary or Vice President & Secretary i.e. the joint signatures of any two of these three office bearers.
- (g) To keep proper accounts of the Society and to have the same audited by a Chartered Accountant or by a firm of Chartered Accountants, duly appointed by the General Body. The financial year of the Society will be 1st April to 31st March.

- (h) To delegate its powers wholly or partially in matters of appointments or dismissal of the staff, legal proceedings and such other matters of daily routine to any of its members or committees constituted for the control of the Society or to any sub-committees.
- (i) To fill up any casual vacancy in the Executive Committee that may arise at any time, but only for the remaining life of the said Executive Committee.

Change Recommended:

*To fill up any casual vacancy in the Executive Committee that may arise at any time, refer **Rule 6(4) above**, but only for the remaining **term** of the said Executive Committee **member**.*

- (j) To determine all questions of general policy.
- (k) To make recommendations for framing further rules and regulations for the proper management of the Society and to recommend changes therein for the approval of the General Body.
- (l) To exercise such powers and perform such duties as may be necessary for the furtherance or execution of the objects set out in the Memorandum of Association.

No Change Recommended in 8 (a)–(h) and (j)–(l):

9. OFFICE BEARERS:

The Executive Committee may delegate specific responsibilities to individual members of the Society as may be found necessary from time to time.

No Change Recommended:

10. DUTIES OF OFFICE BEARERS:

(a) President:

- (i) To preside over all meetings and to exercise general control and supervision over all the affairs of the Society
- (ii) He shall be entitled to vote, and in case of a tie, he shall have a casting vote.

Change Recommended:

He shall be entitled to vote, and in case of a tie, he shall have a casting vote. This does not include a tie in case of election of Vice President and/or Executive Committee members. In case of a tie in votes for such election, Rules 5 & 6 respectively, shall apply.

- (iii) In the absence of the President the Vice President will preside and in the absence of both the President and the Vice President a chairman for that meeting will be selected from amongst the Executive Committee Members by general consensus.

(b) Vice President:

The Vice President will assist the President and in the absence of the President he will act on his behalf.

(c) Secretary/Joint Secretary/Assistant Secretary:

- (i) To keep and preserve records and conduct all correspondence relating to the Society.

- (ii) To maintain all records of the proceedings of the General Body and the Executive Committee.
- (iii) To execute and implement decisions and resolutions of the Executive Committee and General Body, subject to the overall control and direction of the Executive Committee.
- (iv) To exercise powers of appointment, removal, dismissal discharge, leave arrangements, suspension, increments, demotion, promotion of the staff of the Society as directed by the Executive Committee.
- (v) To represent the Society in all legal proceedings whatsoever if no other person is specifically delegated by the Executive Committee for the purpose.

(d) Treasurer:

- (i) To chair the Treasury & Audit Committee which Committee will comprise of members of the Society.
- (ii) To oversee the work of this Committee regarding finance, risk and compliance processes of the Society.
- (iii) To review all risk management policies and assessment of risk along with implementation of the actions planned to manage risk.

No Change Recommended in 10(d)(i)-(iii):

- (iv) To chair the Bursary Committee which shall comprise of members of the Executive Committee.

Change Recommended:

To be a member of the Bursary Sub-Committee, chaired by the President, which shall comprise of members of the Executive Committee.

- (v) To oversee the work of this Committee in framing policies regarding the bursary corpus, grant/disbursement of bursaries/scholarships and advise the said Committee in its year to year implementation.
- (vi) To guide the Executive Committee insofar as Rule 8(f) & (g) are concerned relating to investments of monies of the Society, dealing with banks and other institutions, maintenance of proper accounts of the Society, etc.

Change Recommended:

To guide the Executive Committee insofar as Rule 8(f) & (g) are concerned relating to investments of monies of the Society, dealing with banks and other institutions, maintenance of proper books of account of the Society, ensure that all statutory and legal compliances are adhered to, etc.

- (vii) To guide the Society in respect of the requirements of Rule 15 relating to funds and finances.
- (viii) To recommend appointments and/or removal of statutory and/or internal auditor and fix their remuneration.
- (viii) To periodically review the structure and quantum of compensation to be paid to the office bearers and staff of the Society and advise the Executive Committee in this regard.

No Change Recommended in 10(d)(v)&(vii)-(ix):

11. CEASING TO BE A MEMBER OF THE EXECUTIVE COMMITTEE:

A person shall cease to be a member of the Executive Committee if

- (a) He resigns from the Committee; or
- (b) He ceases to be a member of the Society; or
- (c) He is removed by the General Body; or
No Change Recommended in (a)–(c) above:
- (d) He absents himself from three consecutive meetings of the Executive Committee without seeking leave of absence; or
Change Recommended:
He absents himself from four consecutive meetings of the Executive Committee, or
- (e) He is declared insane, insolvent or bankrupt; or
- (f) He is convicted of an offence involving moral turpitude by a Court of law.
No Change Recommended in (e) & (f):

12. MEETINGS OF THE EXECUTIVE COMMITTEE:

- (a) The Executive committee shall meet at least four times in each year.
- (b) The Secretary shall, ordinarily, circulate amongst the members a notice of each meeting of the Executive Committee at least seven days before the date fixed for each meeting, together with an agenda for such meeting.
- (c) In case of an emergency, the President may direct a meeting to be called by a shorter notice.
- (d) If requisitioned in writing, by at least three members of the Executive Committee, the President may direct a meeting to be called for a specific purpose.
- (e) Any resolution, circulated to all members of the Executive committee, (then present in India) and to which the assent of at least two-thirds of their members is recorded in writing, shall be considered as valid and effectual, as if it was passed at a regular meeting of the Committee.

No Change Recommended:

13. QUORUM FOR MEETINGS:

- (a) The quorum for a meeting of the Executive Committee shall be five (5) members. If a quorum is not complete within half an hour of the time of the meeting, the meeting shall be adjourned to any other convenient day and time decided upon. No other agenda except that for the adjourned meeting will be taken up at such meeting.
- (b) A requisitioned meeting of the Executive Committee or of the General Body shall be dissolved, if a quorum is not attained, and a fresh requisition shall be essential for the next meeting.
No Change Recommended in (a) & (b):
- (c) A quorum for the Annual General Meeting and Special General Body Meeting shall be thirty-five (35) and **twenty-five (25)** respectively.

Change Recommended:

the quorum for Special General Body Meeting shall be 100 members

14. MINUTES BOOK:

The Executive Committee shall record all the proceedings in a Minute Book, specially mentioning:

- (a) The name of members present at each meeting:
- (b) All decisions taken by the Executive Committee:
- (c) All resolutions and proceedings of the General Body and the Executive Committee meetings:
- (d) All appointments and dismissal of staff and the appointment of sub-committees for any specified purpose:
- (e) Minutes of every meeting shall be signed by the President and the Secretary.

No Change Recommended:

15. FUNDS AND FINANCES:

- (a) The income of the Society from its properties whenever derived shall be applied solely towards the promotion of the objects of the Society. No portion thereof shall be paid or transferred directly or indirectly by way of bonus or otherwise to the persons who at any time are or have been members of the Society or to any of them or any person claiming through any of them, provided that nothing herein contained shall prevent the payment in good faith, or remuneration to any of its employees or to any members of the Society.
- (b) All deed of transfer, lease, and other documents relating to immoveable property shall be in the name of the Society and shall be signed jointly by any two out of the President, Vice President, Secretary and Treasurer of the Society.
- (c) The books of accounts and other records of the Society shall be kept at the registered office of the Society, or at such other place as the Executive Committee may decide from time to time and shall be open for inspection by any member of the Executive Committee during office hours.
- (d) No member or members of the Executive Committee shall be answerable for any loss during arising from the administration or application of Society's funds or sums of money or fees or any damage to or deterioration of the said Society's property or securities unless such loss, damage or deterioration is caused by or through the wilful default or breach of trust or culpable negligence on his or their part.

No Change Recommended:

16. AMENDMENTS TO THESE RULES:

The General Body of the Society may, after considering the views of the Executive Committee, amend or alter these rules and regulations at a meeting after giving fifteen days clear notice, by a majority of not less than 2/3rd members present. Other business may also be transacted in such meeting.

No Change Recommended:

17. MISCELLANEOUS

- (a) The Society shall sue or be sued in the name of the Secretary.
- (b) Once in every year, on or before the fourteenth day succeeding the day on which according to these Rules & Regulations the Annual General Meeting of the

Society is held, a list of names, occupations and addresses of the members of the Executive Committee shall be filed with the Registrar of Societies.

Change Recommended:

*Once in every year, on or before **the end of one month (or as per the existing laws)** succeeding the day on which according to these Rules & Regulations the Annual General Meeting of the Society is held, a list of names, occupations and addresses of the members of the Executive Committee shall be filed with the Registrar of Societies.*

- (c) The Society shall always comply with the provisions of the Societies Registration Act, XXI of 1860.

No Change Recommended in (a) & (c) above:
